



## Central Board of Secondary Education

Shiksha Kendra, 2, Community Centre, Preet Vihar, Vikas Marg, Delhi-110 092.  
(AFFILIATION BRANCH)

Regd.

No. CBSE/AFF/3330049(EX-00498-1112)/2011

296396

Dated 24/02/2011

25

The Manager,  
Vishwadeep Higher Secondary School  
Post Box No.15  
Durg, Chhattisgarh - 491001

**Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2011.**

Sir/Madam,

With reference to your online application dated 13.04.2010 on the subject cited above, I am directed to convey sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination and Senior School Certificate Examination** for a further period of **Five year(s)** w.e.f. **01.04.2011 to 31.03.2016** subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes.

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires.
4. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a)	1.0 acre	1250	02 in each class	04 in class XI and XII
(b)	1.5 acre	1875	03 in each class	04 in class XI and XII
(c)	2.0 acre	2500	04 in each class	04 in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.			

5. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
6. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
7. Other conditions are enclosed as per Annexure 'A'.
8. **Special conditions to be complied within three months:-**
  1. The School Managing Committee has not been constituted as per Affiliation Bye-laws, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE.
  2. The school is required to forward a panel of 5-6 names of persons (at least 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
  3. The school is required to pay salary, DA and other admissible allowances to staff at par with the salary of corresponding categories of employees working in the State Govt. Schools & copy of latest salary sheet be furnished duly receipted by the staff alongwith Banker's Certificate.
  4. The school is required to maintain the reserve fund in the joint names of the Secretary, CBSE and the School Manager and submit a copy of same to this office.
  5. Qualified teachers are required to be appointed in place of untrained/unqualified teachers. A latest copy of staff statement may be furnished.
  6. It has been observed that in a few classes there are large enrollment making the class over crowded. It appears that school does not have adequate infrastructure. As per Affiliation Bye-laws of the Board the optimum strength of a section should not exceed more than 40 students.
  7. The School is required to submit the latest sanitary certificate from the competent authority.
  8. There are 47 sections against 31 classrooms, which indicate that the school does not have adequate accommodation even to meet the present strength. Please clarify.
  9. The school is required to ensure that no staff member may be appointed / Continued in the services of the school who has attained the age of Superannuation.

Yours faithfully,

(J.K. Yadav)

Assistant Secretary (Aff)

Encl: As above

Copy to:-

1. The Principal, Vishwadeep Higher Secondary School, Post Box No. 15, Durg, Chhattisgarh - 491001
2. The Regional Officer, C.B.S.E. - Regional Office, 6<sup>th</sup> Floor, Alok Bharati Complex, Shaheed Nagar, Bhubaneswar - 751007

CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln. No. 3330049

**Other Conditions:**

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30<sup>th</sup> June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons (atleast 2 from KVS/JNV) not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997.
10. Rs. ----- on account of annual fee for the ---- years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of the Manager of the school concerned and the Chairman of the Board in the scheduled Bank to the extent indicated below:-
 

Upto	-	500	Students	Rs.60, 000/-
501	-	750	"	Rs.80, 000/-
751	-	1000	"	Rs.1,00,000/-
Above	-	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.

  
DEPUTY SECRETARY (AFF)

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